



Law Firm | A Limited Liability Partnership
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► **REQUEST TO INITIATE EVICTION PROCEEDINGS**

TO: **RUZICKA & WALLACE, LLP**

DATE: _____

VIA FACSIMILE NUMBER: **949.759.6813**

Please initiate eviction proceedings immediately.

Name of Management Company: _____

Name of Apartment Complex: _____

Name of Manager/Contact Person: _____

Telephone Number: _____

Facsimile Number: _____

E-Mail Address: _____

Name of Tenant(s): _____

Apartment Number/Address: _____

File with Prejudgment Claim (PJC): _____ Yes (Recommended/If Neither Selected, Case will File with PJC)
_____ No

Items Attached:

- _____ Lease/Rental Agreement
- _____ Addendums or Rent Increase Notices
- _____ Notice to Pay Rent or Quit, Notice to Cure Covenant or Quit, and/or Notice of Termination of Tenancy
- _____ Declaration of Service of Notice (Proof of Service)
- _____ Rental Application(s)

Physical Description of Tenant(s): _____

Helpful Information for Process Server (Approximate Age; Parking Space Number, Year, Make, Model and License Plate Number of Car, Normal Working Hours, etc.):

Additional Comments: _____
